

**Bancroft IB World School  
Site Council  
August 22, 2016  
5:30 – 7:00**

**Purpose: Revisiting**

*The role of the Site Council is to provide the collective leadership that helps the school to identify and set annual and long-term mission, vision and goals. The Site Council will assist in determining strategies for achieving the goals. The Site Council will assist in developing the School Improvement Plan in conjunction with the instructional team. This includes measuring and analyzing school data; establishing and focusing on goals, reporting progress; communicating with the school community; and setting priorities for and finalizing the allocation of resources. The Site Council will also partner with families and others to examine existing school policies and practices in order to improve and support student performance and building school community.*

**Duties:**

*To facilitate shared decisions through parent and staff representation to achieve high quality education for our children and a positive, supportive and responsive educational environment for students, staff and parents.*

*Council members will attend meetings during the school year (about once a month) in order to propose, discuss, make, publish and implement decisions and policies pertaining to the goals, directions and activities and pedagogical methods of Bancroft IB World School.*

<b>Agenda August 22, 2016</b>	<b>Notes/ outcomes</b>	<b>Actions to complete/ responsible person</b>
<b>Welcome and Introductions</b> – Erin	Present: Diego, Susan, Erin, Ashley, Tish, Linda, Laurie, Dana, Sue, Linda, Lisa, Erika, Shannon, Kim, David	
<b>Updates:</b> Facilities Update  Staffing Updates  Math Updates  Schedule and Enrollment	<u>Facilities:</u> Phase one is complete (demolition of the gym), lunchroom has been divided so some of the area can be used for PE – we’ll go outside as much as possible, small area for lunch (majority eating in their room), new transitions from recess to lunch (extended recess)  Phase two – begins early March  <u>Staffing:</u> All teachers in place! First day of official duty is tomorrow Will hire one AE and one SEA One teacher is on a medical leave – reserve teacher will be hired  <u>Math Updates:</u> 2 days of training (K-2, 3-5) last week Teams received training and planned a few weeks of instruction   Setting the tone for this year - Emotional summer	

	<p>Focusing on the election and how do we prepare ourselves to listen and hear students - creating space for students to process and tell their story – caring about each other</p> <p>Ideas for extension &amp; reflections: guest speakers from many cultures visit classrooms  Kindness Retreat or school-wide intuitive  Kindness boomerang  Writing – using mindfulness thinking and then write – build stamina  How do we make our stories heard?</p>	
<p><b>Discussion:</b>  Review Accomplishments from last year</p> <p>Dismissal procedures for the end of the school day</p> <p>5<sup>th</sup> grade camping trip</p> <p>Meeting times and day of the week?</p>	<p>Site Council accomplishments from last year:</p> <ul style="list-style-type: none"> <li>• More recess</li> <li>• Report card</li> <li>• Residency Program</li> <li>• Retreat</li> <li>• Facilities project</li> <li>• More lunch time</li> <li>• Extended math pilot</li> <li>• More people attending site council</li> <li>• By-laws</li> <li>• Commitment to being more inclusive</li> </ul> <p>Dismissal procedures – the current practice is to have the students picked up outside in the car lane – not a sign out process  In the interest of safety, considering a sign out process  Proposal:  Have a sign out in the pick up lane – on clipboards  If not the usual person, come into the building to sign the student out  Add more staff at the pick up lane</p> <p>5<sup>th</sup> Grade Camping Trip  Reflection on last spring – is Wolf Ridge the best place to go?  A big challenge is that a number of our students couldn't go for a variety of reasons  Rather than a culminating activity, could we make this a fall activity? Develop as a class and leaders to build on for the rest of the year  Camp Ihduhapi – reputation for excellent team building and environmental ed  Cost is about the same</p>	

	<p>Meeting times and day of the week? 4<sup>th</sup> Monday of the month, 5:30 – 7:00</p> <p>IB Evaluation – October 24 &amp; 25</p> <p>Hope to meet with the Site Council the 24<sup>th</sup> – later in the school day</p>	
<p><b>New Business</b></p> <p><b>Next meeting</b> - Sept. 26</p>	<p>Form an Essential Agreement</p> <p>Intro to the PYP</p>	<p>Action steps – build a more representative membership on the site council</p>